

The Mead Infant and Nursery School

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Headteacher: Mrs T Creasey

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Proud to Belong

30th September 2021

Dear Parents/Carers,

We use SIMS Parent App Lite to help us collect, manage and handle key information about your child and to ensure that we are compliant with GDPR regulations.

The SIMS Parent App Lite provides a convenient and accessible solution for you to electronically review and request changes to the data we hold on your child. You can do this via smartphone, tablet or PC at a time that is convenient to you.

When a change request is submitted by you, an alert will be sent to the school office and a member of the school office team will review the request and update our pupil database. From time to time we will send notifications to remind you to check your child's details, eliminating paper-based data collection and manual errors.

Parents who are registered on SIMS Parent App Lite

Please go into your app and check that your child's details are all up to date. We recommend that you do this on a regular basis.

Parents who are NOT registered on SIMS Parent App Lite

Getting Started - we will send you an activation email today – this will come from noreply@sims.co.uk. Please see the attached parent guide for instructions on how to activate your account, how to set up the app, information on the data you will be able to view and answers to some frequently asked questions.

Please note that your activation email is unique to you and should not be used by anyone else. It will expire after 14 days if it is not used. Please contact the school office if you require a replacement activation email after this date.

Please also note that only parents who live at the same address as their child will have access to the app. Separated parents with parental responsibility are able to contact the school office directly with any changes to details or to view the details we hold on file.

We hope that you find SIMS Parent App Lite to be user friendly and convenient.

Thank you for your continued support.

Yours sincerely,

Tracy Creasey
Headteacher

