

# The Mead Infant School Parents' Association

The Mead Infant School,  
Newbury Gardens, Ewell, Surrey, KT19 0QG

Registered Charity Number: 284138



## **THE MEAD INFANT SCHOOL PARENTS' ASSOCIATION** **AGM Minutes**

8pm 20 September 2022  
By Zoom

### **In attendance**

Mrs Creasey  
Chair: Kerrie Winter  
Vice Chair: Kate Williams  
Vice Chair: Suze Grant  
Treasurer: Natalie Baker  
Secretary: Ema Baker (Minutes)  
Bianca Burbidge  
Hani Sivananda  
Elora  
Alistair smith  
Trishna  
Ellie Strudwick  
Sarah Dean  
Vicki Goulding  
Claire  
Sudha  
Stephanie Pinnood  
Rhiana Schembri  
Rebecca  
Selina Lee  
Nick & Elvira Dixon  
Kerry Burrows

Niki Standing  
Vishwanath  
Richard Ayles  
Liam Fernandez  
Louise Rigg

### **Apologies**

Kara Dean  
Suzanne Pearson

### **Introduction by Headteacher**

Mrs Creasey welcomed everyone to the meeting and thanked those for their attendance and the PTA continued efforts for the money raised and money put into The Mead. Examples of what the funds raised have been utilised for include new canopy in playground, chrome books and smart screens in the classroom together with lots of new books for the library.

The focus on the funds now is for the refurbishment of the library and Mrs Creasey showed a plan for the new library. This is hoping to be done over the half term. Mrs Creasey explained it will house all the lovely new books and it was long overdue an update.

Thinking ahead in terms of what the school would like to develop is the outside learning area for Y1. There is currently outdoor space, but no canopy. Currently there is no idea on cost as yet but is likely will need the help of the PA. The school always needs more IT, including chromebooks and ipads. Early years- resources are also needed. With 90 children, the resources are looking a bit tired. Mrs Creasey has asked teachers for a wish list and will come back on cost.

KW commented that she would like to apply for grants but need something specific in mind: so need a full breakdown of what is being sought.

### **Approval of Minutes of 2021 AGM**

Minutes from last AGM have been circulated, no further comment, and they were approved.

### **Chair Person's Report**

KW welcomed new parents to the school and parents with children in a new year group and explained that every parent belongs to the PA automatically. Parents/carers are invaluable to the

PA and our aim is to provide resources to help the school. KW wants to develop relationship between parents and the school- any feedback or ideas get in touch with PA, don't need to be active member of the PA and KW reminded all- get in touch with any ideas or suggestions.

This year we became part of the Bourne Academy Trust, and the Mead and APSA would like to work together as much as possible following a huge success of the summer fair. The Christmas event will be coming up, and it is mooted that we have this as an after-school event.

KW wanted to thank the members of the committee that were standing down, including Suze Pearson, Kate Williams and Natalie baker and KW wanted to thank them. Suze Grant will remain as VC and Ema Baker staying on as Secretary.

We have a volunteer to help with communications- Kerry Burrows. KW would like to get the Mead PA on Instagram.

KW Grateful as new to role to chair, grateful to school and teachers for their support. All events last year well attended.

Discos always popular but need volunteers. Recommendation for next year is not to have a disco for Reception in the first term as the children are new to the Mead and this can be a little overwhelming for them.

This year we had several successful discos, sunflower competition but sadly no winners and the jubilee giveaway- nice to remember.

Introduction of second school shop but would like to re brand as nearly new, online currently but would like to do a pop up shop once a term, but again we need volunteers.

Once a committee has been formed, they will be in touch.

### **Treasurer's Report**

Natalie Baker provided a Treasurer's report:

- Our first event this year was the Halloween events which consisted of a pumpkin carving competition, a Halloween colouring competition and the ever increasingly popular Halloween trail. All of these events, combined with the Halloween mufti day raised a total of £645.50 with minimum outlay. The Amazon gift vouchers awarded to the winners were kindly donated.
- School discos raised £1,049.02.
- Christmas including online raffle and silent auction £2,142.05.
- Twos day raised £529.25 out of which £115 was awarded to Squirrels.
- Easter raffle raised £184.02.

- Break the rules day generated an income of £180 through cash donations. Future consideration for payments to be made via PTA events as the year before was higher with a total of £575.19 raised.
- Summer event combined with Auriol. £3,981.61 raised. For each of the two schools. After looking at historic figures we could see that this figure had increased by 53% on 2019's figures and a huge 89% on those of 2018.
- Cake sales raised £959.80. These figures have not been included and/or accounted for within the total figure as the money had been allocated accordingly by the school. We did however, implement some ice lolly sales which were also a great success thanks to the beautifully sunny summer and raised a combined profit of £444.73.
- This year it was noted that bags to school was down – split with APSA 120 for the year. Why was this lower? Both were done back-to-back and in winter. Perhaps this was why.
- Amazon smile raised £227 - easy fundraising. Combined total of £657.09 and a massive increase on last year's income of £403.98.
- Stampastic did generate £17.37 so whilst small again, it is money for nothing and is around the amount that we would expect to receive.
- Subsidised Year 2 leavers merchandise- tea towels and hoodies. Waiting on an invoice not suspect a loss of around £130.
- Estimate final bank balance to be £10, 636.81, pending the final invoice from the remaining supplier. The total sum raised is estimated to be £9, 585.35 out of which we have already donated £1801 in value to purchase the outstanding books for the school library. We purchased the year 2 leavers' books also and for future reference, this is standard procedure where the school invoices the PA to cover their leaving gifts which are always books. The committee has also provided book marks in memory of our late Queen's 70th Jubilee and a sunflower competition.

### **Charity Commissions Annual Accounts Return**

Every year the PA is required to complete an Annual Accounts form.

### **Election of Officers for Main Committee**

KW was happy to remain as Chairperson, unless anyone wanted- nobody stepped forward. Natalie was stepping down from Treasurer also and Ema Baker happy to remain as Secretary. Louise wanted to take the role of Treasurer but could not attend the meeting for personal reasons.

- Chairperson **Kerry Winter** (Nominated by Kerry Burrows, seconded by Shelley Evans)

- Vice Chairpersons **Shelley Evans** (Nominated by Kerrie Winter, seconded by Suze Grant)
- Vice Chairpersons **Suze Grant** (Nominated by Kerrie Winter, seconded By Shelley Evans)
- Vice Chairpersons **Louise Rigg** (Nominated by Kerrie Winter, seconded By Suze Grant)
- Treasurer seconded by **Lisa Penrose Anderson** (Nominated by Shelley Evans, Kate Crabtree)
- Secretary **Emma Baker** (Nominated by Kerrie Winter, seconded by Suze Grant)

### **Date of the First PA Meeting**

The first PA meeting will be on 9 January 2023 but the committee members will meet 27<sup>th</sup> September to plan activities for this term.

### **Christmas Activities**

- Need to flesh out the Christmas plans with Auriol.
- Claire Leach has agreed to do Christmas cards again. Template to be sent home again over October half term.
- Last year PTA arranged for Santa to visit the penguins which was a success and they would like to do the same again and we can arrange a date. The children get a little present which the PTA pay for.
- Travelling theatre panto- need to look at previous details, and ideas as Mrs Creasey keen on this for the Christmas event.
- Committee will get together next week or so to decide on raffle for Christmas.

### **Any Other Business**

- KW wrote to Wickes and they gave us 2 sheds. The old sheds need to be replaced and need to look at how these are to be taken down. Ryan – daughter joined reception. Could donate plastic shed he has.

There being no other business, meeting ended 20:45