



The Mead Parents' Association

2024 Annual General Meeting

Agenda



- Welcome and apologies
- Approval of previous AGM minutes
- Nomination and Election of Committee Members
- Past and Upcoming Events
- Financial Review
- Correspondence and AOB

Welcome



Mrs Creasey

Previous Minutes



Sofia Fernandes

2023 AGM Minutes

Full minutes available on PTA events.

Key matters:

- Yr 1 canopy contribution - made in March 2024 and Canopy now installed
- The current committee have remained in position until new members formally voted in
- Any comments or questions?

Committee Members



Sofia Fernandes

2023-24 Committee Officers

Chair - Sofia Fernandes
Secretary - Karthika
Thanabalasingam
Treasurer - Selina Lee

Additional members:

Preloved Uniform Manager -
Eleanor Cruse

Social Media Manager -
Rebecca Jennings

Committee Member - Cheryl
Worthington

2024-25 Committee Officer Nominations

Chair Nominee - Cheryl
Worthington

Secretary Nominee - TBC

Treasurer Nominee - Selina Lee



Additional members:

Preloved Uniform Manager -
Eleanor Cruse

Social Media Manager - Rebecca
Jennings

**More roles available, please
reach out if you are interested!**

Events



Sofia Fernandes

Past Events



Throughout the year we planned and hosted a series of fundraising events:

- Festive Night and Summer Fair
- Discos
- Cake sales
- Colouring competition
- Little Recyclers
- Break the rules day!
- Fund Raising
- Quiz night

These events cannot happen without volunteers so thank you to all who contributed!

PA Impact

New
Reading
Books



Reception
Welcome
Packs and
Leaver
Gifts



Yr 1
Canopy



Upcoming Events



MONSTER BALL

Parentkind

Free
parent webinars

AUTUMN TERM 2024

[Parentkind.org/parent-webinars](https://parentkind.org/parent-webinars)



Financial Review



Selina Lee

Financial Review for the Year 2023-2024

- Financial Year runs from 1 Aug 2023 - 31 Jul 2024
- Opening Balance as at 1 August 2023: £9,085.49
- Net Profit for the Financial Year (Income £19,587.44 – Expenditure £17,130.65): £2,456.79
- Net Assets as at 31 July 2024 (Opening Balance £9,085.49 + Net Profit £2,456.79): £11,478.63

Financial Review for 2023-2024

Income

- The total income for the year was £19,587.44
- The total amount raised from events was £12,015.28

Event	Net income
Summer Fair	£6,515.57
Festive Night	£1,705.94
Cake Sales	£1,310.68
Fund Raisin	£723.72
Disco	£709.85
Quiz Night	£562.45
Break the Rules Day	£457.50
Valentine's Competition	£29.57

Financial Review for 2023-2024

Income... Matched Funding Donations

- The total income for the year from matched funding donations was £2,252.08.
- Matched funding can be a great source of income and make a huge difference to the amount raised from an event. Please do check if your employer offers matched funding as this can make a huge difference to how much we can raise to support the school.



Financial Review for 2023-2024

Expenditure

The primary purpose of the PTA's fundraising activities is to raise funds to enrich the education received by the children. Hence the major item of expenditure in the accounts is 'Gifts to School'.

Total expenditure for the year was £17,130.65

Gifts to the school	
Yr 1 Canopy Contribution	8000.00
Grant towards new reading books for all yr groups	1034.00
Year Group Cake Sale Funds	1139.85
Enrichment Activities	
Nursery Santa Gifts	36.32
School Christmas tree	35.00
Yr 2 Leaver gifts	455.31
Welcome Packs for New Parents (2024/25)	188.03
PA operating costs	
Parentkind insurance	153.00
Licences and general supplies	309.35
Event costs	5779.79

Financial Review for 2023-2024

Statement of Assets and Liabilities

- The Net Assets are represented by the Current Account and Petty Cash Balance at 31 July 2024 of **£11,443.09**
- Financial Review: Due to an Income raised of £19,587.44 (below the £25,000 threshold) this year's accounts will not have to be audited and will be submitted to the Charity Commission by the deadline of May 2025.
- Our applications for gift aid registration is now complete. Parents can find a **gift aid declaration form** on PTA events which will enable us to claim gift aid on not only future donations but any made in the last 4 years.
- We are hugely grateful to the parents and teachers that gave their time so generously throughout the year. These financial results demonstrate that your efforts have been worthwhile!

Questions?

